

**GUIDELINES FOR ENGAGEMENT OF CONSULTANTS IN THE MINISTRY OF AYUSH**

The Ministry of AYUSH engages professionals at various levels (as indicated at clause-1.5 below) for providing inputs on different aspects of work in the Ministry. This engagement is of the nature of fee-based consultancy, and does not in any way tantamount to an appointment for employment or job. The engagement of Consultant on contract basis in the Ministry of AYUSH shall henceforth be regulated as per the following guidelines:

**1. Eligibility:**

- 1.1 Persons retired from the post of Section Officer/Under Secretary/Deputy Secretary/Doctor's or equivalent in the Government of India, State Governments, Attached & Subordinate offices, PSU's, Autonomous Bodies of the Government of India are eligible for the position of Consultant in their respective spheres of specialization.
- 1.2 Graduates in Law, IT and other disciplines are eligible to be considered for selection for specific assignments as Consultants. However, the Domain Expert shall be PG degree holder in AYUSH systems/ related discipline. Such candidates must have at least 05-10 years' experience in handling related matters (preferably with Government, Autonomous bodies) and should be well versed in dealing with the subject matter.
- 1.3 Candidates should have excellent communication and interpersonal skills. Knowledge of computer applications such as MS Word, MS Excel and Power Point, etc. is essential.
- 1.4 Candidates should be well conversant with Central Secretariat functions like drafting, noting, budget, accounts, office procedure, etc.
- 1.5 The different levels of Consultants and their entry-level requirements are as follows:

S. No.	Entry-Level requirement	Designation
<b>Retired Employees</b>		
1	Retired Section Officers/ Under Secretary/ Deputy Secretary/ Doctors	Consultant
<b>Open Market</b>		
2.	05 years post qualification experience	Legal Consultant
3.	05 years post qualification experience	Media Consultant
4.	05 years post qualification experience	IT Consultant
5.	05 years post qualification experience	Project Consultant
6.	10 years post qualification experience	Sr. Legal Consultant
7.	10 years post qualification experience	Sr. Media Consultant
8.	10 years post qualification experience	Sr. IT Consultant
9.	10 years post qualification experience	Sr. Project Consultant
10.	05 years post qualification experience	Domain Expert

**2. Age Limit:**

- 2.1 Should not be more than 64 years of age on the last date for receipt of application.
- 2.2 The contract shall not be extended beyond 05 years after superannuation.

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**3. Remuneration:**

- 3.1 A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of contract. There will be no annual increment/ percentage increases during the contract period.
- 3.2 No increment and Dearness Allowance shall be allowed during the term of contract.
- 3.3 A fixed amount as Transport allowance shall be paid to the consultants who are retired government employees. The entitlement of transport allowance will be as per DOE's OM No. 21/5/2017 - E.II(B) dated 07.07.2017. However, No Dearness Allowance shall be allowed. The amount of transport allowance for the appointee shall be as follows :
- (i) Appointee drawing pay in level -8 at the time of retirement will draw a transport allowance of Rs. 3,600/-.
- (ii) Appointee drawing pay in level -9 and above at the time of retirement will draw a transport allowance of Rs. 7,200/-.
- 3.4 For the consultants engaged through open market; a consolidated monthly remuneration (no separate transport allowance shall be payable) will be fixed as follows -

S. No.	Designation	Monthly Remuneration (Rs.)
1.	Legal Consultant	50,000/-
2.	IT Consultant	50,000/-
3.	Media Consultant	50,000/-
4.	Project Consultant	50,000/-
5.	Sr. Legal Consultant	75,000/-
6.	Sr. IT Consultant	75,000/-
7.	Sr. Media Consultant	75,000/-
8.	Sr. Project Consultant	75,000/-
9.	Domain Expert	75,000/-

- 3.5 Shall not be entitled to any allowance such as HRA, residential accommodation, CGHS, Medical reimbursement etc.
- 3.6 The level of entitlement for Travelling Allowance (TA) to the consultants engaged from open market will be based on their monthly remuneration. The consultants will be entitled to TA only when on official tour as follows :

S.No.	Monthly remuneration of Consultant	Level of Entitlement
1.	Rs. 50,000/-	Pay Level - 7 of the revised Pay Matrix i.e at par with the entitlement of Assistant Section Officer.
2.	Rs. 75,000/-	Pay Level - 10 of the revised Pay Matrix i.e at par with the entitlement of Section Officer.

**4. Engagement :**

- 4.1 The engagement of Consultant on contract basis will be made only in case of vacancies are not filled up on regular basis or to meet the requirement due to additional activities of defined time frame.
- 4.2 The term of engagement shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond five years after superannuation. The term of all the consultants will be from 01<sup>st</sup> April till 31<sup>st</sup> March of any given financial year. For consultants engaged midway through any financial year, their initial period of engagement will be till 31<sup>st</sup> March of that financial year.
- 4.3 The engagement of Consultant will be purely on contract basis and will not confer any right for regular appointment in the Ministry/organization.

**5. Engagement Procedure:**

- 5.1 The Consultant would be engaged after following due procedure, including calling for applications through advertisement.
- 5.2 The engagement can also be made on nomination basis in rare circumstances with due justification and approval of Secretary (AYUSH) and concurrence of IFD.
- 5.3 The scrutiny of applications and selection of Consultant will be carried out by a Committee in the Ministry/Organizations.



169790/2021/E-II The Selection Committees shall comprise as under:

For Consultants & Legal Consultant	Other	Domain expert
Director/DS (Admn.) - Chairperson Under Secretary (Admin) - Member Under Secretary - Member	JS (Admin) - Chairperson Director/ DS(Admin) - Member Director/DS - Member	Joint Secretary(A) - Chairperson Adviser (Ayurveda Or Unani or Homoeo) - Member Jt. Adviser (Ayurveda Or Unani or Homoeo) - Member

- 5.5 The Ministry has the right to cancel advertisement issued for engagement of Consultants and not to proceed in the matter for engagement of Consultant, at any stage to accept or reject any or all applications without giving any explanation, whatsoever.

6. Scope of Consultancy/ Responsibility:

- Matters relating to Establishment, Administration, Finance and Accounts.
- Policy matters/Legislation.
- Parliamentary/ Hindi matters.
- Legal/IT/Media matters.
- New projects and specialized subject-areas.
- Any other item of work as per requirement.

7. Retired Government Servants:

- 7.1 The retired Govt. servant engaged as Consultant shall continue to draw pension and Dearness Relief on pension during the period of his engagement as Consultant.
- 7.2 The engagement as Consultant shall not be considered as a case of re-employment.

8. Leave :

- 8.1 Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year will not be allowed..

9. Working Hours:

- 9.1 The Consultant shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of urgency.
- 9.2 They shall mark their attendance in AEBAS mandatorily, failing which it may result in deduction of remuneration.

10. Tax Deduction at Source:

- 10.1 The Income Tax or any other tax will be deducted at source as per Government instructions. Necessary TDS Certificate will be issued to them.

11. Confidentiality of data and documents:

- 11.1 The Consultant will maintain absolute confidentiality and secrecy of the information handled by him. The secrecy and confidentiality are to be maintained even after the termination of the engagement.
- 11.2 The intellectual Property Rights (IPR) of the data collected as well as deliverables by the Consultant produced for the Department/organization shall remain with the Department/organization.
- 11.3 No Consultant shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of assignment for the Department/organization, without the express written consent of the Department/organization.
- 11.4 The Consultant shall be bound to hand-over the entire set of records of assignment to the Department before the expiry of the contract, and before the final payment is released by the Department/organization.
- 11.5 The Consultant would be required to sign a non-disclosure undertaking as per annex.

**12. Conflict of interest:**

- 12.1 The Consultant appointed by the Department, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department/organization nor will he indulge in any activity outside the terms of employment/contractual assignment.
- 12.2 The Consultant shall not claim any benefit/compensation/absorption/regularization of service with this Ministry under the provision of Industrial Disputes Act, 1947 or Contract Labour (Regulation and Abolition) Act, 1970.
- 12.3 The Consultant engaged from open market shall give a Bond at the time of initial engagement/renewal to the effect that their engagement shall not confer any right/claim for regularization of his/her service in the Ministry of AYUSH.

**13. Termination of Agreement:**

The Ministry retains the right to terminate the contract at any time without giving any notice and also without assigning any reason. Some of the situations under which the Ministry may terminate the contract are:

- (i) The Consultant is unable to address the assigned work.
- (ii) Quality of the assigned work is not to the satisfaction of the Officer/ Department.
- (iii) The Consultant is found lacking in honesty and integrity.

**14. Relaxation :**

- 14.1 Any relaxation for regulating the engagement of retired central government employees will be required to be referred to Department of Expenditure.
- 14.2 For Consultants engaged through open-market, criteria may be relaxed in exceptional cases based on justification in the interest of the government with the approval of Secretary (AYUSH).

**15. Police Verification :**

- 15.1 The Consultant from Open Market shall be engaged after verification of antecedent by the Police.

15 (A) **Vigilance Clearance** - The retired government servants will be considered for post-retirement engagement only on receipt of vigilance clearance/vigilance inputs, subject to the conditions laid out by Central Vigilance Commission's (CVC) Circular No. 07/05/21 dated 03.06.2021.

**16. Interpretation Clause :**

- 16.1 The power to interpret any of the guidelines or power to settle any dispute arising out of these guidelines shall lie with Secretary (AYUSH) whose decision shall be final and binding on the consultant. Further, any condition not explicitly covered under these guidelines shall be put up to Secretary (AYUSH) for decision which shall be final and binding on the consultant.

- P. 1/4  
- BECH  
- G. 1/2

No 19030/1/2017 E IV  
Government of India  
Ministry of Finance  
Department of Expenditure

New Delhi, the 13<sup>th</sup> July 2017

OFFICE MEMORANDUM

Subject: Travelling Allowance Rules - Implementation of the Seventh Central Pay Commission

Consequent upon the decisions taken by the Government on the recommendations of the Seventh Central Pay Commission relating to Travelling Allowance entitlements to civilian employees of Central Government President is pleased to decide the revision in the rates of Travelling Allowance as set out in the Annexure to this Office Memorandum.

2 The 'Pay Level' for determining the TA/DA entitlement is as indicated in Central Civil Service (Revised Pay) Rules 2016

3. The term 'Pay in the Level' for the purpose of these orders refer to Basic Pay drawn in appropriate Pay level in the Pay Matrix as defined in Rule 3(8) of Central Civil Services (Revised Pay) Rules 2016 and does not include Non-Practising Allowance (NPA), Military Service Pay (MSP) or any other type of pay like special pay, etc

4 However, if the Travelling Allowance entitlements in terms of the revised entitlements now prescribed result in a lowering of the existing entitlements in the case of any individual, groups or classes of employees, the entitlements, particularly in respect of mode of travel, class of accommodation etc, shall not be lowered. They will instead continue to be governed by the earlier orders on the subject till such time as they become eligible in the normal course, for the higher entitlements

5 The claims submitted in respect of journey made on or after 1<sup>st</sup> July, 2017, may be regulated in accordance with these orders. In respect of journeys performed prior to 1<sup>st</sup> July, 2017, the claims may be regulated in accordance with the previous orders dated 23.09.2008

6 It may be noted that no additional funds will be provided on account of revision in TA/DA entitlements. It may therefore be ensured that permission to official travel is given judiciously and restricted only to absolutely essential official requirements.

7 These orders shall take effect from 01<sup>st</sup> July, 2017

8. Separate orders will be issued by Ministry of Defence and Ministry of Railways in respect of Armed Forces personnel and Railway employees, respectively

9 In so far as the persons serving in the Indian Audit & Accounts Department are concerned, these orders issue in consultation with the Comptroller & Auditor General of India

Hindi version is attached.



(Nirjala Dev)

Deputy Secretary to the Government of India

To,

All Ministries and Departments of the Govt. of India etc. as per standard distribution list.

Copy to: C&AG and U.P.S.C., etc. as per standard endorsement list.



Annexure to Ministry of Finance, Department of Expenditure  
O.M.No.19030/1/2017-E/IV dated 10<sup>th</sup> July 2017.

In supersession of Department of Expenditure's O.M. No. 19030/3/2008-E/IV dated 23.09.2008, in respect of Travelling Allowance the following provisions will be applicable with effect from 01.07.2017

2. Entitlements for Journeys on Tour or Training

A.(i) Travel Entitlements within the Country

Pay Level in Pay Matrix	Travel entitlement
14 and above	Business/Club class by air or AC-I by train
12 and 13	Economy class by air or AC-I by train
6 to 11	Economy class by air or AC-II by train
5 and below	First Class/AC-III/AC Chair car by train

(ii) It has also been decided to allow the Government officials to travel by Premium Trains/Premium Tatkal Trains/Suvidha Trains, the reimbursement to Premium Tatkal Charges for booking of tickets and the reimbursement of Dynamic/Flexi-fare in Shatabdi/Rajdhani/Duronto Trains while on official tour/ training. Reimbursement of Tatkal Seva Charges which has fixed fare, will remain continue to be allowed. Travel entitlement for the journey in Premium/Premium Tatkal/Suvidha/ Shatabdi/Rajdhani/ Duronto Trains will be as under

Pay Level in Pay matrix	Travel Entitlements in Premium/Premium Tatkal/Suvidha/ Shatabdi/ Rajdhani/ Duronto Trains
12 and above	Executive/AC 1 <sup>st</sup> Class (In case of Premium/Premium Tatkal/Suvidha/Shatabdi/Rajdhani Trains as per available highest class)
6 to 11	AC 2 <sup>nd</sup> Class/Chair Car (In Shatabdi Trains)
5 & below	AC 3 <sup>rd</sup> Class/Chair Car

(iii) The revised Travel entitlements are subject to following

- In case of places not connected by rail, travel by AC bus for all those entitled to travel by AC II Tier and above by train and by Deluxe/ordinary bus for others is allowed.
- In case of road travel between places connected by rail, travel by any means of public transport is allowed provided the total fare does not exceed the train fare by the entitled class.
- All mileage points earned by Government employees on tickets purchased for official travel shall be utilized by the concerned department for other official travel by their officers. Any usage of these mileage points for purposes of private travel by an officer will attract departmental action. This is to ensure that the benefits out of official travel, which is funded by the Government, should accrue to the Government.
- In case of non-availability of seats in entitled class, Govt. servants may travel in the class below their entitled class.

B. International Travel Entitlement

Pay Level in Pay Matrix	Travel entitlement
17 and above	First class
14 to 16	Business/Club class
13 and below	Economy class

## C. Entitlement for journeys by Sea or by River Steamer

(i) For places other than A&amp;N Group of Islands and Lakshadweep Group of Island :-

Pay Level in Pay Matrix	Travel entitlement
9 and above	Highest class
6 to 8	Lower class if there be two classes only on the steamer
4 and 5	If two classes only the lower class. If three classes, the middle or second class. If there be four classes, the third class
3 and below	Lowest class

(ii) For travel between the mainland and the A&amp;N Group of Islands and Lakshadweep Group of Island by ships operated by the Shipping Corporation of India Limited :-

Pay Level in Pay Matrix	Travel entitlement
9 and above	Deluxe class
6 to 8	First/ A' Cabin class
4 and 5	Second/ B' Cabin class
3 and below	Bunk class

## D. Mileage Allowance for Journeys by Road :

(i) At places where specific rates have been prescribed :-

Pay Level in Pay Matrix	Entitlements
14 or above	Actual fare by any type of public bus including AC bus OR At prescribed rates of AC taxi when the journey is actually performed by AC taxi OR At prescribed rates for auto rickshaw for journeys by auto rickshaw, own car, scooter, motor cycle, moped, etc
6 to 13	Same as above with the exception that journeys by AC taxi will not be permissible
4 and 5	Actual fare by any type of public bus other than AC bus OR At prescribed rates for auto rickshaw for journeys by auto rickshaw, own car, scooter, motor cycle, moped, etc
3 and below	Actual fare by ordinary public bus only OR At prescribed rates for auto rickshaw for journeys by autorickshaw, own scooter, motor cycle, moped, etc.

(ii) At places where no specific rates have been prescribed either by the Directorate of Transport of the concerned State or of the neighboring States:

For journeys performed in own car/taxi	Rs. 24/- per Km
For journeys performed by auto rickshaw own scooter, etc	Rs. 12/- per Km

At places where no specific rates have been prescribed, the rate per km will further rise by 25 percent whenever DA increases by 50 percent.



## E(i) Daily Allowance on Tour

Pay level in pay matrix	Entitlement
14 and above	Reimbursement for hotel accommodation/guest house of up to ₹7,500/- per day. Reimbursement of AC taxi charges as per actual expenditure commensurate with official engagements for travel within the city and Reimbursement of food bills not exceeding ₹1200/- per day.
12 and 13	Reimbursement for hotel accommodation/guest house of up to ₹4,500/- per day. Reimbursement of AC taxi charges of up to 50 km per day for travel within the city. Reimbursement of food bills not exceeding ₹1000/- per day.
9 to 11	Reimbursement for hotel accommodation/guest house of up to ₹2,250/- per day. Reimbursement of non-AC taxi charges of up to ₹338/- per day for travel within the city. Reimbursement of food bills not exceeding ₹900/- per day.
6 to 8	Reimbursement for hotel accommodation/guest house of up to ₹750 per day. Reimbursement of non-AC taxi charges of up to ₹225/- per day for travel within the city. Reimbursement of food bills not exceeding ₹800/- per day.
5 and below	Reimbursement for hotel accommodation/guest house of up to ₹450 per day. Reimbursement of non-AC taxi charges of up to ₹113/- per day for travel within the city. Reimbursement of food bills not exceeding ₹500/- per day.

(ii) Reimbursement of Hotel charges :- For levels 8 and below, the amount of claim (up to the ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of stay, name of dwelling, etc. Additionally, for stay in Class 'X' cities, the ceiling for all employees up to Level 8 would be ₹1,000 per day but it will only be in the form of reimbursement upon production of relevant vouchers. The ceiling for reimbursement of hotel charges will further rise by 25 percent whenever DA increases by 50 percent.

(iii) Reimbursement of Travelling charges :- Similar to Reimbursement of staying accommodation charges, for levels 8 and below, the claim (up to the ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of travel, vehicle number, etc. The ceiling for levels 11 and below will further rise by 25 percent whenever DA increases by 50 percent. For journeys on foot, an allowance of Rs.12/- per kilometer travelled on foot shall be payable additionally. This rate will further increase by 25% whenever DA increases by 50%.

(iv) Reimbursement of Food charges :- There will be no separate reimbursement of food bills. Instead, the lump sum amount payable will be as per Table E(i) above and, depending on the length of absence from headquarters, would be regulated as per Table (v) below. Since the concept of reimbursement has been done away with, no vouchers will be required. This methodology is in line with that followed by Indian Railways at present (with suitable enhancement of rates) i.e. Lump sum amount payable. The lump sum amount will increase by 25 percent whenever DA increase by 50 percent.

## (v) Timing restrictions

Length of absence	Amount Payable
If absence from headquarters is <6 hours	30% of Lump sum amount
If absence from headquarters is between 6-12 hours	70% of Lump sum amount
If absence from headquarters is >12 hours	100% of Lump sum amount

Absence from Head Quarter will be reckoned from midnight to midnight and will be calculated on a per day basis.

- (vi) In case of stay/journey on Government ships, boats etc. or journey to remote places on foot/mules etc. for scientific/data collection purposes in organization like FSI, Survey of India, GSI etc., daily allowance will be paid at rate equivalent to that provided for reimbursement of food bill. However, in this case, the amount will be sanctioned irrespective of the actual expenditure incurred on this account with the approval of the Head of Department/controlling officer.

Note: DA rates for foreign travel will be regulated as prescribed by Ministry of External Affairs.

### 3. T.A. on Transfer

TA on Transfer includes 4 components: (i) Travel entitlement for self and family (ii) Composite Transfer and packing grant (CTG) (iii) Reimbursement of charges on transportation of personal effects (iv) Reimbursement of charges on transportation of conveyance.

#### (i) Travel Entitlements :

- (a) Travel entitlements as prescribed for tour in Para 2 above, except for International Travel, will be applicable in case of journeys on transfer. The general conditions of admissibility prescribed in S.R. 114 will, however, continue to be applicable.
- (b) The provisions relating to small family norms as contained in para 4(A) of Annexure to M/o Finance O.M. F No. 10/2/98-IC & F No. 19030/2/97-EIV dt. 17.1. April 1998, shall continue to be applicable.

#### (ii) Composite Transfer and Packing Grant (CTG) :

- (a) The Composite Transfer Grant shall be paid at the rate of 80% of the last month's basic pay in case of transfer involving a change of station located at a distance of or more than 20 kms from each other. However, for transfer to and from the Island territories of Andaman, Nicobar & Lakshadweep, CTG shall be paid at the rate of 100% of last month's basic pay. Further NPA and MSP shall not be included as part of basic pay while determining entitlement for CTG.
- (b) In cases of transfer to stations which are at a distance of less than 20 kms from the old station and of transfer within the same city, one third of the composite transfer grant will be admissible, provided a change of residence is actually involved.
- (c) In cases where the transfer of husband and wife takes place within six months, but after 60 days of the transfer of the spouse, fifty percent of the transfer grant on transfer shall be allowed to the spouse transferred later. No transfer grant shall be admissible to the spouse transferred later, in case both the transfers are ordered within 60 days. The existing provisions shall continue to be applicable in case of transfers after a period of six months or more. Other rules precluding transfer grant in case of transfer at own request or transfer other than in public interest, shall continue to apply unchanged in their case.

#### (iii) Transportation of Personal Effects

Level	By Train/Steamer	By Road
12 and above	6000 Kg by goods train/4 wheeler wagon/ 1 double container	Rs. 50/- per km
6 to 11	6000 Kg by goods train/4 wheeler wagon/ 1 single container	Rs. 50/- per km
5	3000 kg	Rs. 25/- per km
4 and below	1500 kg	Rs. 15/- per km

The rates will further rise by 25 percent whenever DA increases by 50 percent. The rates for transporting the entitled weight by Steamer will be equal to the prevailing rates prescribed by such transport in ships operated by Shipping Corporation of India. The claim for reimbursement shall be admissible subject to the production of actual receipts/ vouchers by the Govt. servant. Production of receipts/vouchers is mandatory in r/o transfer cases of North Eastern Region, Andaman & Nicobar Islands and Lakshadweep also.

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Transportation of personal effects by road is as per kilometer basis only. The classification of cities/towns for the purpose of transportation of personal effects is done away with.

(iv) Transportation of Conveyance.

Level	Reimbursement
6 and above	1 motor car etc. or 1 motor cycle/scooter
5 and below	1 motorcycle/scooter/moped/bicycle

The general conditions of admissibility of TA on Transfer as prescribed in S.R. 116 will, however, continue to be applicable.

4 T.A. Entitlement of Retiring Employees

TA on Retirement includes 4 components: (i) Travel entitlement for self and family (ii) Composite Transfer and packing grant (CTG) (iii) Reimbursement of charges on transportation of personal effects (iv) Reimbursement of charges on transportation of conveyance.

(i) Travel Entitlements

Travel entitlements as prescribed for tour/transfer in Para 2 above, except for International Travel, will be applicable in case of journeys on retirement. The general conditions of admissibility prescribed in S.R. 147 will, however, continue to be applicable.

(ii) Composite Transfer Grant(CTG)

- (a) The Composite Transfer Grant shall be paid at the rate of 80% of the last month's basic pay in case of those employees, who on retirement, settled down at places other than last station(s) of their duty located at a distance of or more than 20 km. However, in case of settlement to and from the Island territories of Andaman, Nicobar & Lakshadweep, CTG shall be paid at the rate of 100% of last month's basic pay. Further, NPA and MSP shall not be included as part of basic pay while determining entitlement for CTG. The transfer incidentals and road mileage for journeys between the residence and the railway station/bus stand, etc. at the old and new station, are already subsumed in the composite transfer grant and will not be separately admissible.
- (b) As in the case of serving employees, Government servants who, on retirement, settle at the last station of duty itself or within a distance of less than 20 kms may be paid one third of the CTG subject to the condition that a change of residence is actually involved.

(iii) Transportation of Personal Effects :- Same as Para 3(iii) above

(iv) Transportation of Conveyance :- Same as Para 3(iv) above

The general conditions of admissibility of TA on Retirement as prescribed in S.R. 147 will, however, continue to be applicable.

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F. No. 19030/1/2017-E.IV  
Government of India  
Ministry of Finance  
Department of Expenditure  
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New Delhi, dated the 04<sup>th</sup> September, 2017

OFFICE MEMORANDUM

Subject : Travelling Allowance Rules - Implementation of the Recommendations of the Seventh Central Pay Commission.

Consequent upon the issuance of this Department's O.M. of even number dated 13.07.2017 regarding implementation of recommendations of 7<sup>th</sup> CPC on Travelling Allowance (TA), various references are being received in this Department seeking clarifications regarding TA/Daily Allowance (DA) entitlements of Officers in Level 13A. Level 13A (pre-revised Grade Pay of Rs. 8900/-) has been included in the Pay Matrix vide Notification No. GSR 592(E) dated 15.06.2017.

2. The matter has been considered in this Department and with the approval of Competent Authority, it has been decided that TA/DA entitlements of Officers in Pay Level 13A (pre-revised Grade Pay of Rs. 8900/-) shall be equivalent to TA/DA entitlements of Officers in Pay Level 13 (pre-revised Grade Pay of Rs. 8700/-) as mentioned in this Department's O.M. of even number dated 13.07.2017.

Hindi version is attached.

  
04/09/2017  
(Nirmala Dev)

Deputy Secretary to the Government of India

To,

All Ministries and Departments of the Govt. of India etc. as per standard distribution list.

Copy to: C&AG and U.P.S.C., etc. as per standard endorsement list.

File No. – NCH/01-11/2021 / 1599  
**NATIONAL COMMISSION FOR HOMOEOPATHY**  
**NEW DELHI**


**OFFICE ORDER No.07/2022-23**

10 MAY 2022

It is informed that M/s Ashoka Travels and Tours has been appointed as official travel agents for booking of air tickets and other travel arrangements for which M/s Ashoka Travels and Tours has allotted us the client code i.e 'D263'.

In this regard, M/s Ashoka Travels and Tours vide their e-mail dated 10.05.2022 (copy enclosed) have provided the contact person's details and procedure for booking of air/rail tickets and other services.

Henceforth, all the travel related services may be booked from M/s Ashoka Travels and Tours for which all the three Presidents have been authorized to sign the requisitions for booking of travel related services.

  
(Dr. Tarkeshwar Jain)  
Secretary I/c

Copy to:

1. Chairperson, NCH
2. President, HEB
3. President, MARBH
4. President, BERH
- ✓ 5. Consultant, Admin
6. Consultant, Accounts
7. Consultant, Legal
8. Consultant, IT
9. Guard File



File No. – NCH/01-11/2021 / 2280-2291  
**NATIONAL COMMISSION FOR HOMOEOPATHY**  
**NEW DELHI**

**OFFICE ORDER No.12/2022-23**

26 MAY 2022

**Subject: Rules for Payment of Sitting Fee to Official and Non-Official Members/Experts**

The National Commission for Homoeopathy, in its 5<sup>th</sup> meeting held on 29.04.2022, approved the rules for payment of Sitting Fee to the official and non-official members/experts, as under:-

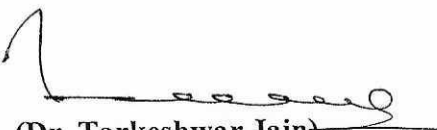
- a. Serving (State/Central) Government servants, Semi Govt./Autonomous Bodies, Employees paid from the Consolidated Fund of India or through Grants-in-Aid are treated as Official Members.
- b. All others including retired Govt. Servants of State/Central/Govt./Autonomous bodies are to be treated as Non-Official Members.

**Sitting Fee:**

- I. ₹ 4,000/- (Rupees four thousand) per day per meeting.
- II. ₹ 2,000/- (Rupees two thousand) per meeting for less than four hour duration meeting.

**Note:**

- I. Payment of Sitting Fee is subject to Tax Deduction at Source (TDS).
- II. Official Members i.e. Government employees nominated to such Committees/ Boards / Panels etc. will not be entitled to Sitting Fee.

  
(Dr. Tarkeshwar Jain)  
Secretary I/c 24/2

**Copy to:**

- (1) Chairperson, NCH
- (2) President, HEB
- (3) President, MARBH
- (4) President, BERH
- (5) Consultant (Admin)- (AKH)
- (6) Consultant (Admin)- (VK)
- (7) Consultant (Accounts)
- (8) Legal Consultant
- (9) IT Consultant
- (10) Hom. Consultant (HEB)- (RB)
- ✓ (11) Hom. Consultant (BERH)- (BR)
- (12) Hom. Consultant (MARBH)- (GK)